


WBSEDCL West Bengal State Electricity Distribution Company Ltd.
(A Govt. of West Bengal Enterprise)
Hydel Headquarters

 Telephone: 0353-2542160
 Email:cehydel@wbasedcl.in

 Power House Complex,
 2nd Mile, Sevoke Road
 Siliguri, PIN-734001

NOTICE INVITING e-TENDER
NIT. No.: WBSEDCL/CEH/AMC/ELECT/e-Tender/2025-26/25
Date: 03.02.2026

The Chief Engineer (Hydel), Hydel Headquarters, WBSEDCL invites e-tender for the work detailed below (Submission of Bid through online).

Sl. No	Name of the work	Estimated Amount (Rs.)	Earnest Money Deposit (EMD) (Rs.)	Period of Contract	Name of the concerned office
1	Annual Maintenance Contract (AMC) for Electrical installation i.e Fans, Tube Lights, Switches, Wiring, MCBs etc as per enclosed schedule (including supply of all the materials required for completion of job) under the office of the Chief Engineer(Hydel) including Transit Rest Camp, Power House complex, 2nd mile, Sevoke Road, Siliguri, Darjeeling.	Total Amount: Rs. 10,06,982/- [(i)Rs. 5,03,491/- for 1 st year (ii) Rs. 5,03,491/- for 2 nd year]	Rs. 25175/-	24 (Twenty-Four) months with a provision of extension for one year	Hydel Headquarters, WBSEDCL, Siliguri.

Terms & Conditions of e-Tender:

- Intending bidders may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).
- Tender Cost / Tender Fees are abolished for e-Tendering. All participating bidders are therefore exempted from payment of Tender Fees.
- Earnest Money Deposit shall be submitted through online mode through the e-Tendering portal (<https://wbtenders.gov.in>). All offline submission of payment instruments like Bank Draft, Pay Order etc. have been stopped for e-tender procurement. In case of unsuccessful/ rejected bids, the EMD shall be refunded directly from the e-Tendering portal. However for successful bids, the EMD will be refunded by WBSEDCL as per norms. Further details in respect of online payment as well as refund of EMD are provided within the EMD clause (Section-II, Instruction to Bidders, Clause No. 16).

4. Qualifying Requirement/Eligibility Criteria for participation in tender:**A. Technical:**

- i) The bidder must have successfully completed similar works during last 7 (seven) years (i.e., up-to 31.01.2026). under the authority of State/Central Government, State/Central Government Undertakings, Statutory Bodies constituted under the statute of Central/State Government, subject to fulfilment of the following criteria:
 - (a) Three similar completed works each costing not less than 40% of 1st year estimated cost in a single contract,
Or
 - (b) Two similar completed works each costing not less than 50% of 1st year estimated cost in a single contract.
Or
 - (c) One similar completed work costing not less than 80% of 1st year estimated cost in a single contract.
- ii) Copies of Work Orders along with Completion Certificates indicating Estimated Amount, Value of work-done, Date of completion of the work and detailed communication address along with contact number and e-mail id of the client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential.

B. Commercial:

- i) The bidder's Minimum Average Annual Turnover (MAAT) for last 03 (three) Financial Years (2022-23, 2023-24 and 2024-25) shall not be less than 30% of the estimated cost.
- ii) Working capital in the year preceding the year of bid submission shall not be less than 30% of the estimated cost. In case documents certifying credit facility from a scheduled Bank is submitted, the requirement shall be judged by adding available credit facility and working capital taken together.
- iii) Audited Annual Financial Report for the last three financial years (2022-23, 2023-24 and 2024-25) to be submitted for verification in respect of bidders for whom audit of accounts is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns for the Assessment Years 2023-24, 2024-25 & 2025-26.

C. Documents/Declaration:

- i) Copies of Work Orders alongwith Completion Certificates indicating Estimated Amount, Value of work-done, Date of completion of the work and detailed communication address along with contact number and e-mail id of the client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential.
- ii) The bidders shall have to submit valid copies of valid Electrical Contractor & Electrical supervisor license on appropriate parts, Professional Tax deposit challans for the last six months, E.P.F. Registration, E.S.I. registration, GST Registration (GSTIN), PAN Card and Income Tax Return Acknowledgement for the Assessment Years 2023-24, 2024-25 & 2025-26, Trade License in respect of the prospective bidder for Proprietorship Firm, Trade License+ Partnership

Deed for Partnership Firm, Trade License + Incorporation certificate for Limited Company and Trade License + Society Registration copy for Co-operative Society.

- iii) Audited Annual Financial Report for the last three financial years (2022-23, 2023-24 and 2024-25) to be submitted for verification in respect of bidders for whom audit of accounts is mandatory and for those whose audit of accounts is not mandatory, they shall submit copy of IT returns for the Assessment Years 2023-24, 2024-25 & 2025-26, along with related enclosures.
- iv) The bidder shall have to submit reports on the financial standing i. r. o. solvency of Bidder (Company/ Firm) as certified by bankers, audited annual reports on accounts with auditors' certificate for companies registered under Companies Act and Tax Audit Report for Partnership Firms for Financial Years (2022-23, 2023-24 and 2024-25)
- v) Neither prospective Bidder nor any of the constituent partners had been barred to participate in any Tender by any Government Department/Semi-Govt. /Govt. Undertaking/ Enterprise etc. during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders).
- vi) The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders).

5. Financial Offer:

The intending Bidders are required to quote the percentage rate online as per specified format/B.O.Q. The financial offer of the prospective bidder will be considered only if the Technical bid of the bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of qualified bidders of Technical Bid will be displayed in the website.

6. Participation in the Tender:

The prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm. If any of the bidders is found to have applied severally for a single job, all his offers will be rejected for that job. No agent is allowed to participate in the tender. Genuine contractor will only be allowed to participate in the tender. The bidder may participate in any or all tenders mentioned in the notice separately.

7. Bid Validity:

Bids shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Bid. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of Earnest Money Deposit (EMD).

8. Date and Time Schedule (for the work under Sl. No. 1):

Sl. No.	Particulars	Date Time
1	Date of uploading of N.I.T. & other Documents (Online) (Publishing Date)	10.02.2026 at 12:00 Hrs.
2	Documents download start date (Online)	10.02.2026 at 12:00 Hrs.
3	Bid submission start date (Online)	10.02.2026 at 12:00 Hrs.
4	Documents download End Date	23.02.2026 upto 12:00 Hrs.
5	Bid Submission closing date (Online)	23.02.2026 upto 12:00 Hrs.
6	Date of submission of Earnest Money Deposit etc. (online)	Upto 12:00 Hrs. of 23.02.2026
7	Technical Bid opening date (Online)	25.02.2026 at 12:00 Hrs.
8	Date of uploading list for Technically Qualified Bidder(Online)	To be intimated later
9	Financial Bid opening Date (Online)	To be intimated later

9. Site Visit:

The Bidder at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the Notice Inviting e-Tender. The cost of visiting the site shall be at the Bidder's own expense.

10. Cost of Bidding:

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

11. Change of quantity:

The quantity mentioned in the schedule of work is provisional. The company reserves the right to vary the quantities as may be necessary but such variation shall be limited to +25% (plus twenty five percent) of the contract price. Payment shall be made as per execution.

12. Mobilization advance:

No mobilization advance and secured advance will be allowed.

13. Cancellation of Tender:

The WBSEDCL also reserves the right to cancel the Tender due to unavoidable circumstances and no claim in this respect will be entertained.

14. Disqualification of Bidders:

Any canvassing in connection with the tender is strictly prohibited in the tender submitted by the Bidder. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder will not be allowed to participate in the tender and that application

will be rejected as per the norms. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by the Bidder in support of eligibility criteria. If any document submitted by a Bidder is found incorrect / manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him as deemed fit as per the rule of land.

15. Rejection of Bid:

WBSEDCL, who do not bind itself to accept the lowest tender, reserves the right to accept or reject any bid or to split the whole work to more than one contractor and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever. No conditional bid and/or incomplete bid will be accepted under any circumstance.

16. Amendment of the Bid Documents:

The tender inviting authority reserves the right to modify, amend or supplement the tender document. Any corrigendum, notification concerning this tender will be published in the e-tender portal <https://wbtenders.gov.in> and it will be treated as part and parcel of the tender. The bidders are, therefore, advised to follow the website for such corrigendum, notification etc.

17. The participating bidders may please note that the successful bidder shall have to execute and submit a Contract Agreement and an Indemnity Bond in the prescribed format before commencement of the work together with submission of required performance guarantee.

18. Prospective Bidders are advised to note carefully the minimum qualification criteria as mentioned in clause no. 4 above & in "Instructions to Bidders" stated in Section – "B" before tendering the bids. Other information as well as terms and conditions, which are not covered above, will be made available in 'Instruction to Bidders', 'General Conditions of Contract' and 'Technical Specification' of this tender.

19. Time will be the essence of the contract. The work will have to be complete within specified time span positively.

20. Official Communication:

All the important correspondence must be done through declared authorized email id with original scanned copy of documents/letter in company's letter head/pad. However hard copies should be submitted in the office through post/by hand. Any further information related to this tender may be available from the following office:

Office of the Chief Engineer (Hydel), Hydel Headquarters,
West Bengal State Electricity Distribution Company Limited (WBSEDCL),
Power House Complex, 2nd Mile, Sevoke Road, Siliguri, Darjeeling- 734001, West Bengal
Website : www.wbsedcl.in
Contact Tel. nos. : 0353-2542160,
Email id : cehydel@wbsedcl.in



(S.K. Deb)
Chief Engineer(Hydel)